

Portland Custodians' Civil Service Board
Established 1937
November 22, 2022
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the November 22, 2022, meeting.

A meeting of the Portland Public Schools Custodian Civil Service Board was held on November 22, 2022, via Google Meet. Mr. Frank Leavitt hosted the meeting remotely from a conference in New Orleans. Ms. Roshni Sabedra attended from her office. CCSB Chair Brian Caufield and Board Member Laird Cusack were present via Google Meet. The presiding officer of the meeting was Brian Caufield. Board Secretary Jo McClain, also remote, was unable to timely log in.

The meeting was called to order at 4:14 p.m.

OLD BUSINESS

1. Approval of Proposed Minutes

The Minutes of the last meeting (November 08, 2022) were approved as submitted.

2. Approval of Hiring List

Statistics provided by Mr. Leavitt for this meeting indicated a total of 12 applicants, 4 who took the test, and 3 who were interviewed. The average test score was 97.6%, the average interview score was 72%, and the overall average was 84.4%. Three candidates were on the hiring list.

Mr. Caufield confirmed that the Board's Rule and Regulations were followed, and the list was approved.

Mr. Cusack reminded everyone of the importance of finding another board member.

There was also discussion led by Ms. Sabedra and Mr. Leavitt about confirming the Google Meet call-in information, and making sure the system works for everyone.

There being no other business the meeting was adjourned at 4:17, with the next meeting scheduled for December 6, 2022, under the current two week scheduling.

Jo McClain
CCSB Secretary